



ST. MARY'S COUNTY COMMISSION FOR WOMEN

DATE: January 16, 2018 at 5:40 p.m. Room 14, Potomac Building

PRESENT: Norma Pipkin (Chair), Erin Walker (Vice-Chair), Marta Kelsey, Mary Ludwig, Jennifer Brown, Juanita Nether, Beth Knisley, and Beth Sandberg as staff liaison member.

ABSENT: Katie Werner, Joanna Colvin, Diane Danaher, and Brenda Scheufele

Item # 1

Motion: A motion was made to accept the December 13, 2017 meeting minutes and notes (notes provided by CFW Secretary).

By: Mary Ludwig

Second: Marta Kelsey

For: All

Against: None

2. Item # 2

Motion: A motion was made to allocate up to \$100 for the purchase of name badges for the nominees.

By: Marta Kelsey

Second: Juanita Nether

For: All

Against: None

3. Item # 3

Motion: A motion was made to adjourn the meeting at 7:20 p.m.

By: Erin Walker

Second: Beth Knisley

For: All

Against: None

Committee Reports:

Banquet – Jennifer Brown, Co-chair of the Banquet Committee discussed current status and requirements as follows:

- Woman of the Year and Woman of Tomorrow Judges
Kyle Bishop and Karen Wathen have agreed to judge the Woman of the Year applicants. Norma Pipkin will contact Audrey Haynie as possible third judge.
- Marta Kelsey is working on selection of the Woman of Tomorrow judges.
- Nominations:
Jennifer Brown's prepared press release regarding the banquet will be published sometime next week. Membership was encouraged to pursue nominations and sponsors.

Jennifer Brown will reach out to the Listening Tour attendees for possible nominations.

Information will be shared with CSM non-profit team.
- Invitations for dignitaries will be issued by Cynthia Brown.
- CFW will pay for dinners for the Keynote Speaker, the invocationist, the application judges, the Life Time Achievement Winner and the Guest Speaker.
- An invocationist has been selected for the banquet.
- Jennifer Brown is working on the program and will draft a cover design that reflects the banquet theme - "Nevertheless, she persisted".
- Suggested that Jane Sypher, along with Chelsea Brown, present an overview of the Jane Sypher Scholarship. It was also suggested that a brief description of past scholarship winners be added to the program.
- Purchase of flowers for nominees and special guests is in process.
- Jennifer Brown is devising a numbering system for reserved tables to facilitate seating.

Healthy Relationships – Norma Pipkin and Marta Kelsey have tentative meeting scheduled with Mr. Wyant on January 31, 2018 at 9:00 a.m. to discuss upcoming events.

- "Hand Outs" for attendees at school programs will be assessed to ensure sufficient items are available.

Old Business:

Listening Tour - St. Mary's County Commissioner Hewitt attended the last CFW meeting to discuss the Listening Tour findings. The number one topic of discussion was Domestic Violence. Mr. Hewitt requested that members of the Commission for Women prepare a slide show for presentation to the County Commissioners. This effort is being coordinated by Norma Pipkin and Cynthia Brown.

Christmas Gifts - The Guardianship Program expressed gratitude for the gifts we collected for folks in need.

New Business:

Women's Wellness Day - will be held on February 24, 2018 from 8:00 a.m.-2:30 p.m. at the Loffler Senior Activity Center. The CFW will have a table at the event. Erin Walker and Jennifer Brown will set up and monitor the table from 8:00 a.m.-11:00 a.m. Marta Kelsey and Norma Pipkin will monitor the table from 11:00 a.m.-2:00 p.m. and will close down the table. For registration Contact – 301.475.6019.

Presentation for Green Holly School – Kristen West, 4th grade teacher at Green Holly School, requested that a representative from the CFW talk to her students about women's rights and evolution over time. Erin Walker and Jennifer Brown volunteered to do this and will contact Ms. West regarding date and time, as well as recommendations for content. It was suggested that book marks could be purchased to hand out to students.

Upcoming Dates –

- 23 January 2018 – Volunteer Recognition Day.
- 28 January 2018 - Women's Legislative Briefing in Rockville, Md. (Norma has details).
- 12 February 2018 - Meeting**
- 24 February 2018 - Women's Wellness Event.
- 15 March 2018 - CFW Woman of the Year Banquet (SMHC)
- 19 March 2018 - Meeting
- 16 April 2018 - Meeting
- 21 May 2018 - Meeting
- 18 June 2018 - Meeting

***Meeting rescheduled from 20 Feb to 12 Feb.*

Time Meeting Adjourned: 7:20 p.m.

Minutes Submitted By: Beth Sandberg (notes provided by Mary Ludwig for Katie Werner)